



Collaborative Partnerships – Service Operations Educators

NQS Element 6.1.1 Engagement with the service

NQS Element 6.1.3 Families are supported

Name Educator 1	
Name Educator 2	
Name Educator 3	
Name Educator 4	
Name Educator 5	

E = **Embedded** I do that **ALL** the time

K = I **know** I need to do that, but I don't do it all the time

T = Please **teach** me how to do it or improve my understanding of why I need to do it.

ED1 ED2 ED3 ED4 ED5

Communication and Support

	ED1	ED2	ED3	ED4	ED5
Do you regularly review the family information area so you're familiar with the current resources and information available about parenting and family wellbeing?					
Do you help families access information in the family area?					
Do you source information families need about parenting and family wellbeing if it's not in the information area?					
Do you offer to connect families with professional support in the community?					
Do you work with families, and outside professionals where relevant, to develop and implement support plans?					
Do you talk with families about the MTOP learning outcomes so they can understand their child's progress?					
Do you talk with families about the NQS and the Regulations so they can understand service practices in the context of these?					
Do you give families information in a way that's easy to understand eg no acronyms or abbreviations they may not understand?					
Do you talk with families about things that are happening at the service eg excursions/incursions, changed play areas/set ups, changes to routines?					
Display					
Do you display the following in an area where families can easily see them?					
• the daily curriculum					
• group routine					
• children's projects					

Actions required