



Collaborative Partnerships with Families Nominated Supervisor

NQS Element 1.1.1 Approved learning framework

NQS Element 1.1.2 Child-centred

NQS Element 1.3.3 Information for families

NQS Element 6.1.2 Parent views are respected

NQS Element 6.1.3 Families are supported

Name of the person conducting the checklist: _____ Date: _____

Display

Is the curriculum displayed where families can easily see it?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is learning documentation displayed where families can easily see it eg learning stories and photos?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is information about MTOP and the Learning Outcomes displayed where families can see it?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Management Practices

Are families invited to participate in regular evaluations of their child's progress?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is there an evaluation schedule covering each child?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you respond to families' suggestions/ queries quickly and professionally?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you 'read between the lines' about what may be happening at home (and impacting children) and discuss sensitively with families?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you give families information about events and activities at local schools?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is there a process/tool which educators use to regularly communicate with families eg communication book in room or closed Facebook groups?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are families notified as soon as possible if their child is involved in an incident?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Educator Practices

Do educators welcome families at drop off and pick up times? eg use their names and ask how their day has been?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do educators exchange information with families about the daily curriculum and children's activities outside the service at drop-off and pick up time?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do educators use family input to plan the curriculum?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do educators invite families to contribute to the curriculum by taking an activity in which they have a special interest/expertise, bringing in objects which hold special meaning for the family or sharing their culture etc?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do educators plan activities which reflect the culture of all children and community?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do educators talk with families about their child's strengths, interests and needs?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do educators use this information to plan activities and learning?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do educators make an appointment with families if they ask for information about their child's progress and relationships etc and educators don't have time to respond with all relevant information?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Does the Room/Group Leader make an appointment with families if they're concerned about the child's progress towards learning outcomes?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do educators invite families to participate in regular evaluations of their child's progress?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Community and Support agencies

Do you offer to connect families with professional support in the community?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you provide families with current information on the relevant topic?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA



Do you work with families, educators and outside professionals to develop/implement support plans? Yes No NA

Actions required