



Environment Safety Check Educators

NQS Element 2.1.2 Health practices and procedures

NQS Element 2.2.1 Supervision

NQS Element 3.1.2 Upkeep

Name Educator 1	
Name Educator 2	
Name Educator 3	
Name Educator 4	
Name Educator 5	

E = Embedded I do that ALL the time

K = I know I need to do that, but I don't do it all the time

T = Please teach me how to do it or improve my understanding of why I need to do it.

ED1 ED2 ED3 ED4 ED5

Outdoor	ED1	ED2	ED3	ED4	ED5
Doors have finger jam protectors					
Environment is clean and tidy. You'd be happy to leave your child here. No garden debris or other rubbish lying around					
Equipment over a metre high is secured to ground					
Fence secures outdoor play areas on all sides from roads, water hazards, driveways and intruders. Fences at correct height with childproof self-locking gates and locks as required					
Garages and sheds locked					
Garbage is in lidded secure bins which are in clean and safe condition. Does not attract vermin					
Hygienic environment protects against infectious diseases and vermin, bacteria, mildew, lead, asbestos and other dust allergens					
Paths, stairs, steps are not slippery					
Pesticides , herbicides, petroleum, kerosene and solvents are stored safely					
Poisonous/prickly/allergy inducing plants are identified, removed, inaccessible to children					
Sandpit has no sharps, animal excrement or dangerous objects					
Smoke free environment in all areas					
Supervision and visibility - children are visible and supervised at all times. There is a supervision plan for areas that are difficult to see/supervise					
Under Service access (including buildings on stilts and footings) is locked or access blocked					
Window fly screens are securely fitted and maintained					
Wooden pieces of equipment are free from splinters, loose nails etc					
Indoor					
Access into, within and out of Service for all children and adults, including those with a disability is safe and there are no hazards eg for wheelchairs or those with impaired sight, hearing or mobility. Appropriate security, toilet and washing facilities					
Barriers are age appropriate, child proof, self-locking barriers to balconies, stairways, kitchen, bathroom, laundry, garage, other levels in the Service, front and back garden					
Decorations and children's artwork aren't near ceiling fans, air conditioners or heaters, and are not displayed with tacks, pins, and staples					
Electrical cords don't obstruct movement or present a safety hazard					

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Electrical outlets have safety plugs/protectors					
Fire equipment eg blanket, extinguisher, smoke detectors are in correct place and work					
First aid kit is in correct place and fully stocked.					
Floors, stairs, mats and rugs are not slippery					
Hazardous substances are stored in locked cupboards eg chemicals, medicines, razors, knives and electrical equipment. Cleaner’s cupboard is locked					
Heaters, coolers, fireplaces, stoves, microwaves and office equipment are inaccessible to children or inaccessible without supervision). Heaters and fans have guards Heaters using combustible materials are ducted outside. There is adequate ventilation while gas heaters used					
Hot water supply is regulated to keep it below the temperature where a child can be scalded (Any new hot water installations in early childhood services are required to ensure water delivered from the tap does not exceed 45°C)					
Hygienic environment protects against infectious diseases and vermin, bacteria, mildew, lead, asbestos and other dust allergens					
Machinery, tools and equipment etc are stored securely and are inaccessible to children					
Noise is at reasonable levels and not excessive					
Personal items like bags, sharp instruments, toiletries and medicines (eg in handbags) kept secure and are inaccessible to children					
Pets and animals are vaccinated, wormed, don’t have fleas, are clean and healthy. Pet accessories like pet food, litter boxes, pet toys kept away from children. Dogs excluded from children’s play areas					
Room/Group Rules promote safety eg no running indoors					
Room/Area set ups reduce risk of accidents and collisions eg clear paths around activities					
Safety glass is installed according to Australian Standards on all glass doors and windows accessible to children, and safety decals on both sliding doors and plate glass doors at child and adult eye level					
Smoke free environment in all areas					
Stairways, ramps, corridors, hallway, external balcony enclosed to prevent a child falling					
Supervision of children so that children are visible and supervised at all times. There’s at least two educators on premises at all times with vision of each other and the children (for child protection)					
Toys meet safety standards, age appropriate, regularly cleaned, unbroken and non-toxic					

Actions required