



Environment Safety Check Nominated Supervisor

NQS Element 2.1.2 Health practices and procedures

NQS Element 2.2.1 Supervision

NQS Element 3.1.2 Upkeep

Name of the person conducting the checklist: _____ Date: _____

Outside

Doors have finger jam protectors Yes No NA

Environment is clean and tidy. You'd be happy to leave your child here. No garden debris or other rubbish lying around. Yes No NA

Equipment over a metre high is secured to ground Yes No NA

Fence secures outdoor play areas on all sides from roads, water hazards, driveways and intruders. Fences at correct height with childproof self locking gates and locks as required. Yes No NA

Garages and sheds locked. Yes No NA

Garbage is in lidded secure bins which are in clean and safe condition. Does not attract vermin. Yes No NA

Hygienic environment protects against infectious diseases and vermin, bacteria, mildew, lead, asbestos and other dust allergens. Yes No NA

Paths, stairs, steps are not slippery Yes No NA

Pesticides, herbicides, petroleum, kerosene and solvents are stored safely. Yes No NA

Poisonous/prickly/allergy inducing plants are identified, removed, inaccessible to children. Yes No NA

Sandpit has no sharps, animal excrement or dangerous objects. Yes No NA

Smoke free environment in all areas. Yes No NA

Supervision and visibility - children are visible and supervised at all times. There is a supervision plan for areas that are difficult to see/supervise. Yes No NA

Under Service access (including buildings on stilts and footings) is locked or access blocked. Yes No NA

Window fly screens are securely fitted and maintained. Yes No NA

Wooden pieces of equipment are free from splinters, loose nails etc Yes No NA

Inside

Access into, within and out of Service for all children and adults, including those with a disability is safe and there are no hazards eg for wheelchairs or those with impaired sight, hearing or mobility. Appropriate security, toilet and washing facilities Yes No NA

Barriers are age appropriate, child proof, self locking barriers to balconies, stairways, kitchen, bathroom, laundry, garage, other levels in the Service, front and back garden. Yes No NA

Blind/curtain cords are inaccessible to children. Yes No NA

Decorations and children's artwork aren't near ceiling fans, air conditioners or heaters, and are not displayed with tacks, pins, and staples. Yes No NA

Electrical cords don't obstruct movement or present a safety hazard. Yes No NA

Electrical outlets have safety plugs/protectors Yes No NA

Entry Doors are locked at all times **with bells on doors** Yes No NA

Fire equipment eg blanket, extinguisher, smoke detectors are in correct place and work. Yes No NA

First aid kit is in correct place and fully stocked. Yes No NA

Floors, stairs, mats and rugs are not slippery. Yes No NA



Hazardous substances are stored in locked cupboards eg chemicals, medicines, razors, knives and electrical equipment. Cleaner’s cupboard is locked.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Heaters, coolers, fireplaces, stoves, microwaves and office equipment are inaccessible to children. Heaters and fans have guards. Heaters using combustible materials are ducted outside. There is adequate ventilation while gas heaters used.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Hot water supply is regulated to keep it below the temperature where a child can be scalded (Any new hot water installations in early childhood services are required to ensure water delivered from the tap does not exceed 45° C).	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Hygienic environment protects against infectious diseases and vermin, bacteria, mildew, lead, asbestos and other dust allergens.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Machinery, tools and equipment etc are stored securely and are inaccessible to children.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Noise is at reasonable levels and not excessive.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Personal items like bags, sharp instruments, toiletries and medicines (eg in handbags) kept secure and are inaccessible to children.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Pets and animals are vaccinated, wormed, don’t have fleas, are clean and healthy. Pet accessories like pet food, litter boxes, pet toys kept away from children. Dogs excluded from children’s play areas.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Room Rules promote safety eg no running indoors	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Safety glass is installed according to Australian Standards on all glass doors and windows accessible to children, and safety decals on both sliding doors and plate glass doors at child and adult eye level.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Smoke free environment in all areas.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Stairways , ramps, corridors, hallway, external balcony enclosed to prevent a child falling.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Supervision of children so that children are visible and supervised at all times including in high risk areas. There’s at least two educators on premises at all times with vision of each other and the children, including when washing children.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Toys meet safety standards, age appropriate, regularly cleaned, unbroken and non-toxic	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Actions required