



# Indoor and Outdoor Storage Educators

NQS Element 2.2.1 Supervision

NQS Element 3.1.1 Fit for purpose

Name Educator 1	
Name Educator 2	
Name Educator 3	
Name Educator 4	
Name Educator 5	

E = Embedded I do that ALL the time

K = I know I need to do that, but I don't do it all the time

T = Please teach me how to do it or improve my understanding of why I need to do it.

	ED1	ED2	ED3	ED4	ED5
<b>Access</b>					
Do you make sure storage areas secure and inaccessible to children?					
Do the lock storage areas if they're fitted with locks?					
<b>Storage</b>					
Do you make sure there are no objects stored in front of the shelving?					
Do you store heavy items on lower shelves?					
Do you store light objects on the top shelf?					
Do you make sure to correctly label storage containers?					
Do you store most of stored between shoulder and knee height?					
Do you take action to ensure nothing can fall or roll off a shelf (eg wheeled items)?					
Do you stack paper and cardboard so it doesn't slip off a shelf?					
Do you store all food outside the storage area ie play dough material?					
Do you store hazardous chemicals in a secure, independent location?					
<b>Practices</b>					
Do you use a step ladder to access higher shelving?					
Do you bend your legs to pick up objects (particularly heavy objects)?					
Do you close drawers and cupboards immediately after use?					

Actions required