

# Learning Documentation Nominated Supervisor

NQS Element 1.3.1 Assessment and planning cycle

NQS Element 1.3.3 Information for families

NQS Element 6.1.2 Parent views are respected

Name of the person conducting the checklist: \_\_\_\_\_ Date: \_\_\_\_\_

## Accessibility

Do you regularly check curriculum planning sheets, learning stories, photos, artwork, family input sheets, strength trees etc are displayed where families can easily see them?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you regularly check that educators update learning stories, artwork etc which is displayed?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

## Involvement

Do you regularly showcase children's artwork, learning activities etc in newsletters, on Facebook, via emails etc?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you make sure families know and understand the principles, practices and learning outcomes of the MTOP Learning Framework?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Are there formal and informal opportunities for families to discuss their child's progress with educators?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you encourage families to regularly contribute to the curriculum by sharing information about their daily lives?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you hold regular family gatherings eg barbecues where families and educators can discuss issues in informal settings?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you make sure educators use Celebration of Achievement Charts or similar as a summative assessment of children's progress against the learning outcomes?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

## Monitoring

Do you regularly check children's portfolios to check progress against learning outcomes?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you regularly review the quality and attractiveness of learning documentation displayed in the rooms/groups?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA



## Actions required

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