

Philosophy Nominated Supervisor

NQS Element 7.1.1 Service philosophy and purpose

Name of the person conducting the checklist: _____ Date: _____

Access and content

Do all employees know where to find the service philosophy?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Can all employees discuss what is in the service philosophy eg with families or an authorised officer?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Does the philosophy include the values and practices that are important for your service eg equity and inclusion?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you/employees regularly reflect on the philosophy to ensure it aligns with current priorities and approaches to practice (eg every six months)?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Can you and all educators/employees explain how the philosophy			
• guides their curriculum planning and evaluation?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
• guides the decisions they make every day at the service?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
• guides their relationships with children and families?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
• supports the principles and practices of the My Time Our Place Learning Framework?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
• supports the NQS and our goal of continuous improvement?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
• aligns with the service current priorities and approaches to practice?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
• reflects the guiding principles of the National Law:	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
○ rights and best interests of child paramount			
○ children are successful, competent and capable			
○ equity, inclusion and diversity apply			
○ Indigenous culture values			
○ Parents and families respected and supported			
○ Best practice provided			
Is the philosophy included in staff induction procedures?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is the philosophy included in the enrolment procedure?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Consultation

Is the philosophy referred to during staff meetings where relevant?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Is the philosophy displayed where families can easily see it?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you include families in the development and review of the philosophy?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA
Do you include employees in the development and review of the philosophy?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> NA

Actions required