



Professional Standards Educators

NQS Element 4.2.2 Professional Standards

Name Educator 1	
Name Educator 2	
Name Educator 3	
Name Educator 4	
Name Educator 5	

E = Embedded I do that **ALL** the time

K = I know I need to do that, but I don't do it all the time

T = Please teach me how to do it or improve my understanding of why I need to do it.

	ED1	ED2	ED3	ED4	ED5
General Practices					
Do you regularly refer to the National Law, Regs and NQS to check whether you're complying with requirements or you're not sure what to do?					
Do you regularly assess your practice against the service philosophy and change practice where required?					
Do you regularly participate in reviews of service policies and procedures?					
Do you always ensure your practices comply with the service Code of Conduct / ECA Code of Ethics and core values?					
Do you regularly reflect and improve practice when you identify issues?					
Do you always keep confidential information about children, families and other staff private?					
Do you regularly contribute to the service QIP?					
Do you attend all staff meetings (unless there is a family emergency etc)?					
Do you always do everything in your position description?					
Do you always follow service grievance procedures if you have a complaint?					
Interactions with Service Staff					
Do you help other educators improve practice where required eg by sharing knowledge and practice tips?					
Do you always interact with team members and other staff in a respectful, polite and professional way?					
Do you always support your Room/Group Leader, Educational Leader and Nominated Supervisor eg willingly try their ideas, never gossip about them?					
Do you always report any unprofessional or illegal behaviour to the Nominated Supervisor even where this may compromise your friendship with a staff member?					
Do you help staff with diverse cultures and religions become a valued member of the team?					
Interactions with Children and Families					
Do you make sure all children can equitably participate in activities and experiences?					
Do you take steps to ensure personal biases and beliefs eg about children's cultures, family circumstances and capabilities don't affect children's progress towards learning outcomes?					
Do your teaching practices always show what children know, can do and understand and how you extend this learning?					
Do you help families access relevant community services and resources?					
Do you always respect families' expectations and work with them to achieve the best possible outcome for their child?					

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Actions required

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