



# Toilet Safety and Hygiene Educators

NQS Element 2.1.2 Health Practices and Procedures

NQS Element 2.2.1 Supervision

NQS Element 3.1.3 Fit for Purpose

NQS Element 3.1.2 Up Keep

Name Educator 1	
Name Educator 2	
Name Educator 3	
Name Educator 4	
Name Educator 5	

E = **Embedded** I do that **ALL** the time

K = I **know** I need to do that, but I don't do it all the time

T = Please **teach** me how to do it or improve my understanding of why I need to do it.

**ED1    ED2    ED3    ED4    ED5**

<b>Facilities</b>					
Is there a "spill kit" nearby to clean spills of urine, poo, blood, and vomit (with gloves, paper towel, disposable cloths or sponge, detergent, bleach, scraper and pan)?					
<b>Display</b>					
Are toileting procedures displayed?					
Are hand washing procedures displayed?					
Are handwashing procedures with pictures displayed for children to follow?					
Is the cleaning schedule displayed					
Is the cleaning schedule signed off by the person who cleans the toilet?					
<b>Appearance</b>					
Does the toilet area look clean and inviting?					
<b>Toileting Procedures</b>					
Do you always wear gloves if helping/cleaning child?					
Do you wash hands before putting gloves on?					
Do you help child to remove clothing if needed?					
Do you encourage children to wipe from front to back if helping child?					
Do you remove any wet/soiled clothing and seal in a bag for washing ?					
Do you help to clean and dry child if they've soiled or wet their clothing?					
Do you encourage children to flush the toilet?					
Do you ensure children wash their hands with single use towel?					
Do you remove gloves and wash hands before touching child's clean clothing?					
Do you wash and dry hands after removing gloves?					
<b>Cleaning Procedures</b>					
Is the toilet cleaned at least once a day?					
Is the toilet cleaned as soon as it looks/smells dirty or there are spills?					
Is the toilet thoroughly cleaned eg around the base, under the lid, where lid joins to bowl?					
Is the toilet cleaned with detergent and water?					
Is the toilet disinfected following Spill Procedure if there are spills of blood, urine, poo or vomit which are known/suspected to be infectious?					
Are gloves worn to clean the toilet?					
Are these gloves only used to clean the toilet?					

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Are the gloves hung out to dry after use?					
Are different paper towels/sponges used to clean (other areas of) the bathroom?					
Are cleaning products inaccessible to children?					
Are buckets inaccessible to children?					
Do you clean and dry equipment after cleaning?					
Do you wash your hands as soon as you finish cleaning?					

**Actions required**