







Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 1	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's added to for the week in a variety of ways	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 2	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 3	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 4	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 5	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 6	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 7	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 8	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 9	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 10	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 11	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 12	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 13	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 14	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 15	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 16	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 17	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 18	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 19	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 20	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 21	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 22	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 23	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 24	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 25	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 26	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 27	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 28	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 29	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 30	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 31	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 32	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 33	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 34	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			


Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 35	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			

Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 36	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			

Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 37	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			

Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 38	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			

Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 39	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			

Director's weekly checklist						 Director
Early Years Learning Framework						
Week: 40	Date:					
Task to be completed each week by educators	Room 1	Room 2	Room 3	Room 4	Room 5	
Curriculum for the week complete and symbols marked onto it.	Yes No	Yes No	Yes No	Yes No	Yes No	
Weekly reflections and curriculum evaluation completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's family input returned and ideas added to curriculum	Yes No	Yes No	Yes No	Yes No	Yes No	
Learning stories completed	Yes No	Yes No	Yes No	Yes No	Yes No	
Curriculum activities written with short explanation why it was added.	Yes No	Yes No	Yes No	Yes No	Yes No	
Links from learning stories and other observation techniques added to children's celebration of achievement charts	Yes No	Yes No	Yes No	Yes No	Yes No	
Children's portfolio's or learning stories added to for the week	Yes No	Yes No	Yes No	Yes No	Yes No	
Further action required by staff.			Date required to be completed			

