



There are **things** that you need to do with your service and educators.

- (1) Review the points from the Law and make yourself familiar with them. Conduct the compliance test with your educators to check their knowledge.
- (2) Add to your folder the daily planner so you can document and show the assessor how you are working with educators. Use documents provided in this section.
- (3) Guide your educators to ensure they are at the meeting level, use the examples in the

educators' section and the checklist to help you know exactly what is required.

- (4) Explore the exceeding themes with the examples in the educators' section and your section for critical reflection and families and communities.
- (5) Work with your Nominated Supervisor and edit the QIP (SAT for NSW) template provided by Centre Support to ensure it is reflecting your service's practices.



Compliance test for educators

Instructions: Nominated Supervisor is to conduct the test. Ask one educator at a time in a location that other educators cannot hear or provide support to the educators being asked the question. Record the responses then analyse to see if the educators' responses would place you at risk of a fine. Finally, train the educators that fail to meet the regulations.

Name of educator:

Questions	Response	Pass or Fail
Miss Celeste says there are no regs covering element 4.2.1 professional collaboration. Is she correct?		
Mr Vishnu asks if not meeting element 4.2.1 is really that serious? Please respond.		

4.2.1

Professional collaboration

Management, educators and staff work with mutual respect and collaboratively, and challenge and learn from each other, recognising each other's strengths and skills.



Week 29
9.9.2024

Section 8. Role of the Educational Leader (Educational Leader)

Detailed guidelines for the Educational Leader.

Educational Leader weekly sheet

Date	Educational Leader activity	With whom?	Comments	Follow up
Monday 9.9.24	Discussed curriculum enhancements	Educators	Constructive dialogue on curriculum improvements.	Compile meeting notes, circulate them to gather additional input.
Monday 9.9.24				
Tuesday 10.9.24				
Wednesday 11.9.24				
Thursday 12.9.24				
Friday 13.9.24				

General thoughts or ideas

Week 29, 9 to 13 September 2024 – 4.2.1 Professional Collaboration

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Week 29
9.9.2024

Section 8. Role of the Educational Leader (Educational Leader)

Detailed guidelines for the Educational Leader.



Compliance test for educators **ANSWERS** for this week.

Instructions: Nominated Supervisor is to conduct the test. Ask one educator at a time in a location that other educators cannot hear or provide support to the educators being asked the question. Record the responses then analyse to see if the educators' responses would place you at risk of a fine. Finally, train the educators that fail to meet the regulations.

Name of educator:

Questions	Response	Pass or Fail
Miss Celeste says there are no regs covering element 4.2.1 professional collaboration. Is she correct?	Yes – there are no specific regs covering element 4.2.1 BUT the NQS is included in the Regs - Reg 8 National Quality Standard says the NQS is set out in Schedule 1.	
Mr Vishnu asks if not meeting element 4.2.1 is really that serious? Please respond.	It can be. If Standard 4.2 is rated as 'working towards', for example, the overall service rating can be 'working towards' – even if all the other NQS Standards are rated exceeding.	

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