7.2.1

Continuous improvement
There is an effective self-assessment and quality improvement process in place.

Week 38
25.11.2024

Section 9. **Management vs Leadership**
(Nominated Supervisor, Educational Leader, Room Leaders).

Room Leader

Aspect	Room Leader's Role in Practice	Room Leader's Leadership Role
Data Collection and Analysis	Regularly collect data on children's progress, behaviour, and interests. Share findings during team meetings or QIP reviews.	Facilitate team discussions to analyse data and guide the development of strategies for targeted improvement.
Parent Engagement	Gather feedback through conversations with families. Share insights with the team to inform practices.	Lead communication strategies that incorporate family feedback, ensuring collaborative improvements in service quality.
Professional Development	Attend training or workshops and share new strategies with colleagues to enhance teaching practices.	Organise team professional development opportunities and mentor staff to implement new approaches effectively.
Observation and Reflection	Observe children's interactions and behaviours, documenting insights to inform curriculum planning and adjustments.	Encourage team-wide reflective practices through regular meetings and discussions, aligning practices with EYLF/MTOP.
Collaborative Curriculum Review	Actively participate in designing and evaluating curriculum activities to meet children's learning outcomes.	Guide the team in creating balanced, engaging curriculums that integrate intentional teaching and free play.
Policy Review and Feedback	Provide practical feedback during policy reviews, ensuring alignment with daily practices and regulations.	Lead the team in reviewing policies, ensuring they are practical, compliant, and reflect the service's philosophy.
Reflective Journaling	Maintain a journal documenting personal successes, challenges, and ideas to share during team meetings or QIP reviews.	Promote a culture of reflection by encouraging staff to document and share insights, supporting continuous improvement.
Curriculum Balance Adjustment	Contribute to discussions on balancing free play and intentional teaching during team planning.	Lead the team in revising routines collaboratively, ensuring the balance enhances learning and child engagement.
Community Partnerships	Implement strategies from workshops or programs offered by local organisations to improve outcomes for children and families.	Build and sustain partnerships with external organisations, promoting professional growth and enriched learning experiences.
Enhanced Safety Procedures	Adopt new supervision strategies to ensure children's safety during indoor and outdoor activities.	Lead training sessions on safety improvements and monitor team implementation to maintain high standards.

7.2.1

Continuous improvement
There is an effective self-assessment and quality improvement process in place.

Week 38
25.11.2024

Section 9. **Management vs Leadership**
(Nominated Supervisor, Educational Leader, Room Leaders).

Educational Leader

Aspect	Educational Leader's Role in Practice	Educational Leader's Leadership Role
Data Collection and Analysis	Analyse data on children's progress, behaviour, and interests to identify trends and inform program adjustments.	Guide educators in using data to inform their teaching and planning, ensuring targeted improvements in practices.
Parent Engagement	Review feedback gathered by educators from families and identify common themes for service-wide improvement.	Lead initiatives to strengthen family collaboration, such as workshops or updated communication strategies.
Professional Development	Participate in and promote professional development that aligns with service goals and curriculum frameworks.	Facilitate training sessions and mentor educators, ensuring professional growth supports high-quality learning outcomes.
Observation and Reflection	Observe and evaluate educator practices, providing constructive feedback to enhance program delivery and effectiveness.	Lead reflective practices across the team, fostering a culture of continuous improvement aligned with the EYLF/MTOP.
Collaborative Curriculum Review	Work with educators to review curriculum plans, ensuring alignment with learning outcomes and service philosophy.	Guide the team in designing innovative, evidence-based curriculums that balance intentional teaching and free play.
Policy Review and Feedback	Evaluate policies to ensure they reflect best practices and meet regulatory requirements.	Lead policy review sessions, helping educators understand and implement changes effectively in their daily practices.
Reflective Journaling	Model reflective journaling by documenting insights on curriculum effectiveness and sharing these during team meetings.	Encourage educators to maintain reflective journals, using their insights to inform updates to the QIP or service goals.
Curriculum Balance Adjustment	Assess the balance between free play and intentional teaching, providing strategies to educators for enhancing both areas.	Facilitate workshops or discussions to ensure curriculum adjustments support diverse learning needs and goals.
Community Partnerships	Establish partnerships with local organisations to provide additional resources and learning opportunities for children.	Oversee the integration of community-based programs, ensuring they align with service priorities and benefit families.
Enhanced Safety Procedures	Review and implement new safety protocols, ensuring they are incorporated into daily routines and activities.	Lead training sessions on safety practices, monitoring adherence to maintain a secure environment for children.

7.2.1

Continuous improvement
There is an effective self-assessment and quality improvement process in place.

Week 38
25.11.2024

Section 9. **Management vs Leadership**
(Nominated Supervisor, Educational Leader, Room Leaders).

Nominated Supervisor

Aspect	Nominated Supervisor's Role in Practice	Nominated Supervisor's Leadership Role
Data Collection and Analysis	Oversee the collection of data on children's progress and program effectiveness, ensuring it is accurate and timely.	Analyse data to identify trends and support educators in creating strategies for targeted improvements across the service.
Parent Engagement	Facilitate regular communication with families, such as surveys, newsletters, and meetings, to gather their feedback.	Lead the implementation of family engagement initiatives, ensuring feedback informs policy and program adjustments.
Professional Development	Identify professional development needs through performance reviews and observations, ensuring staff access relevant training.	Coordinate and approve professional development opportunities, aligning them with service goals and regulatory requirements.
Observation and Reflection	Monitor educator practices and provide feedback to enhance the quality of teaching and interactions with children.	Establish a culture of critical reflection, guiding educators to evaluate and improve their practices in line with NQS.
Collaborative Curriculum Review	Participate in curriculum planning discussions, ensuring alignment with learning frameworks and service philosophy.	Lead the evaluation and approval of curriculum plans, promoting innovative approaches that meet diverse learning needs.
Policy Review and Feedback	Ensure policies are practical, compliant, and regularly updated to reflect current regulations and service operations.	Oversee the policy review process, ensuring educator involvement and clear communication of changes to the team.
Reflective Journaling	Encourage educators to document insights from their practices and use these reflections during QIP and team discussions.	Monitor the integration of reflective practices into daily operations, ensuring they contribute to continuous improvement.
Curriculum Balance Adjustment	Work with room leaders to assess and implement changes to balance free play and intentional teaching effectively.	Approve and communicate curriculum adjustments to educators and families, ensuring alignment with service goals.
Community Partnerships	Support the establishment of partnerships with local organisations to enhance children's learning experiences.	Build and maintain strong relationships with community organisations, aligning their contributions with service priorities.
Enhanced Safety Procedures	Monitor the implementation of safety protocols and ensure all team members understand their responsibilities.	Lead service-wide safety initiatives, including training and compliance checks, to maintain a safe environment for all.