



Assess your practice first.

Read the below description and evaluate it in relation to your practices.

Performance assessment is integral to professional growth and maintaining high standards. We reflect on our practices against the job description, service philosophy, NQS, and regulations. For example, we evaluate if educators actions align with the philosophy's values like inclusivity and relationships. We review the NQS to identify areas to improve or exceed. Additionally, We ensure compliance with regulations and use feedback to identify gaps in communication, planning, or leadership.

As a result of performance reviews, we have engaged in various professional learning opportunities. For instance, we participated in workshops on intentional teaching to enhance our curriculum planning and documentation. We also completed child protection training to strengthen our understanding of reporting obligations and legal responsibilities, ensuring we can effectively safeguard children's wellbeing.

We receive ongoing feedback from leaders on areas such as communication, planning cycles, and reflective practices. For example, our educational leader has provided strategies to improve family engagement by sharing daily updates on children's learning. Feedback on critical reflection has helped us refine routines to better meet children's needs. Leaders also encourage us to extend learning by leveraging our strengths, such as integrating creative activities to support developmental goals.

If you are doing similar practices to the example, use the below questions to help you write your 'meeting' description so you can add it to your QIP.

A MEETING QIP and Self-Assessment Tool (SAT)

Please give an example of some professional learning or training you completed as a result of your performance review.

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Please give an example of ongoing feedback you receive about your performance (apart from during performance reviews.)

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